

Lincoln County School District

District Office, P.O. Box 118 **Panaca, NV 89042**
Telephone (775) 728-4471 Fax (775) 728-4435

Confidential Reference Check

Name _____

The above named person has applied for a position with the Lincoln County School District. Your firm's name was listed as a previous employer. Please furnish the Lincoln County School District with the information requested below and return this form to the address listed above. Any statements will be held in strict confidence. Thank you for your cooperation.

Sincerely,

Director of Human Resources

AUTHORIZATION: I hereby authorize my former employers to furnish Lincoln County School District with employment information and do hereby release such employers from all liability for any damage whatsoever due to the release of such information.

Signature _____

Employed From _____ To: _____

Position: _____

Reason for leaving: _____

Eligible for Rehire? Yes No Quality of Work? _____

Attendance: _____

Comments: _____

If you would prefer to comment confidentially by phone, please feel free to call the number listed above.

Signature _____ Position _____ Date _____