

## **Reassignment of Building Administrators**

When a principal position becomes vacant or when a new position is established, principals currently employed by the district may request reassignment to the vacant or new position.

At the discretion of the superintendent/Board, vacant or new positions may be filled from among the ranks of administrators currently employed by the district without having considered applicants not presently employed by the district or employed by the district in other positions.

Principals shall be eligible to apply for other administrative and supervisory positions or request reassignment to a teaching position.

An assistant principal may be reassigned to work with a different principal if it is determined by the superintendent that the reassignment is in the district's best interest.

END OF POLICY

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Legal Reference(s):

## **Reassignment of Building Administrators**

Assignment shall be subject to the following guidelines:

1. For the purposes of this policy, the term principals shall include assistant principals;
2. Principals may normally be allowed a minimum of [five] years in a position before being considered for reassignment;
3. Principals selected for reassignment shall, if possible, be notified a minimum of 30 days in advance;
4. A principal who has been reassigned to a new position may normally assume responsibility for that position on July 1;
5. A principal who is reassigned to another principal position or another administrative position shall receive a salary, during his/her first year of reassignment, that is not less than that which he/she received during the prior year;
6. Principals shall not be reassigned to positions for which they are not qualified or for which they do not hold appropriate licenses;
7. Individual principals may request reassignment. Such requests shall be submitted in writing to the superintendent.
8. When a principal position becomes vacant or when a new position is established, principals currently employed by the district may request reassignment to the vacant or new position;
9. Principals shall be eligible to apply for other administrative and supervisory positions or request reassignment to a teaching position.









