

Code: **DLA**  
Adopted: March 12, 2009

## **Payday Schedule**

Regular monthly salary checks will be issued on the 15<sup>th</sup> of each month or the last working day prior to the 15<sup>th</sup> of each month if the 15<sup>th</sup> falls on a weekend or holiday.

Deviations from this schedule must be approved by the superintendent and finance manager.

**END OF POLICY**

---

Legal Reference(s):