



**Lincoln County School District
Extra-Curricular Stipend Schedule**

Athletic Director (non-administrative filled) with prep	\$4500
High School Head Coach (per season)	\$3500
High School Assistant Coach (per season)	\$2700
High School Clubs (all school year)	\$800
Radio Broadcaster (per season)	\$800
Academic Olympics	\$1000
High School Extra Curricular- FFA, FBLA, Skills USA and Choir/Band (competition attendance required)	\$2000
Middle School Extra Curricular - robotics (competition attendance req)	\$1000
Class Advisor– 9th 10th and 11th Grades	\$800
Senior Class / Graduation Advisor -	\$1600
High School Student Council Advisor (activities/planning non-contract time)	\$1000
Middle School Advisor (activities/planning non-contract time)	\$800
Radio Manager	\$3000
High School Yearbook (that is also taught as a class)	\$ 600
Elementary/Middle/High School Yearbook (during non-contract time)	\$1000
High School Drama Director (per production of 120+ minutes)	\$3200
High School Drama Assistant (per production of 120+minutes)	\$1700
Special Assignment (given by Superintendent)	\$4500

*Role description with an expectation of duties for the out of contract time to justify the stipend and evaluation of role upon completion.



**Lincoln County School District
Extra-Curricular Descriptions**

Athletic Director (non-administrative filled) with prep –

- formulation of game schedules
- selection of contest officials
- arrangements for out-of-town trips
- preparation of athletic permission slips and eligibility lists
- preparation of budgets, equipment and supply requisitions
- Works closely with custodians in control at facilities.
- Attends all conference meetings or any other meeting where the program is involved. Operates within the policies of the conference and NIAA.
- Maintains a master schedule of athletic/activity events and coordinates it with the school activities calendar.
- Coordinates equipment and supplies, assists coaches with inventories, requisitioning and budgeting procedures.
- Coordinates use of facilities for athletic events, other school activities and community events.
- represents the school at District and regional meetings, serves as manager for all tournaments.
- Maintains eligibility lists, records for student athletic physicals, records of contests and reports of accidents..
- Performs other duties as assigned by supervisors.
- Responsible for evaluation of coaches/advisors for athletics/activities.

High School Head Coach (per season) –

- Works with the building athletic director to correlate the practice schedules of the ninth, sophomore, junior varsity, and varsity squads.
- Supervises dressing rooms and playing area during and following periods of team participation
- Remains with students and supervises when traveling to away games.
- Cares for athletes and injured athletes.
- Cares for and maintains equipment and annual inventories.
- Prepares award lists and collects athletic fees.
- Attends all conference meetings or any other meeting where the program is involved. Operates within the policies of the conference and NIAA.

High School Assistant Coach (per season) –

- Assists in the direction and coordination of interscholastic athletics in their school.
- Works in conjunction with the Head Coach in determining athlete participation during practices and games, including playing time at the respective levels.

<ul style="list-style-type: none"> - Positively promotes the athletic program within the schools and community. - Operates within the policies of the conference and the NIAA. - Performs other duties as assigned.
<p>High School Clubs (all school year) –</p> <ul style="list-style-type: none"> - Help implement activities planned by clubs after hours. These may include but are not limited to Homecoming, sport activities, socials and athletic events.
<p>Radio Broadcaster (per season) -</p> <ul style="list-style-type: none"> - provides coverage and analysis of sporting events for radio, or online media. - provides viewers with play-by-play commentary, and analysis. - Transports and returns radio equipment needed for broadcast
<p>Academic Olympics -Academic Olympics is a competition for students to participate through a series of "round robin" pairings held weekly for five weeks culminating in the tournament "play-off". Teams accumulate points for correct answers in the following categories: Math, Physical Science, Life Science, Current Events, English/Literature, Economics/Government, Fine Arts, History/Geography.</p>
<p>High School Extra Curricular- FFA, FBLA, Skills USA and Choir/Band (competition attendance required) -</p> <ul style="list-style-type: none"> - Hold regular club meeting or practices - Arrange for transportation, chaperones, hotels, competition and fees for competitions - Attend competition with students
<p>Middle School Extra Curricular- robotics (competition attendance required) -</p> <ul style="list-style-type: none"> - Hold regular club meeting or practices - Arrange for transportation, chaperones, hotels, competition and fees for competitions - Attend competition with students
<p>Class Advisor– 9th 10th and 11th Grades -</p> <ul style="list-style-type: none"> - Determine role of class officers and conduct election of class officers. - Establish class goals on class unity, spirit, funds, and events. - Encourage students to appreciate and value their classmates, school, and community. - Encourage activities in support of school and community. - Promote and monitor these goals to keep the class on task. - Hold class meetings to discuss ideas for the good of the class and to plan future meetings and events. - Work with the class to develop a budget for all activities and events. - Help class plan fundraisers, - Help plan and implement Homecoming activities

<ul style="list-style-type: none"> - Junior class advisor - help plan prom
<p>Senior Class / Graduation Advisor -</p> <ul style="list-style-type: none"> - All activities noted in 9,10, 11 grade class advisors - Mediate project graduation committee meetings, coordinate dates with school administration, and work with class and committee for a successful graduation. - Help plan senior trip, arrange for transportation, chaperones, hotels ect
<p>High School Student Council Advisor (activities/planning non-contract time)</p> <ul style="list-style-type: none"> - Monitors, organizes and carries through all aspects of community service projects, school socials and other activities planned by SBO held after school hours. - Coordinates social activities. This includes: a. securing chaperones. b. securing music. c. organizing and completing all decorations. - Sponsors, organizes and carries out student and teacher recognition activities. This could include: a. Cards to students and staff b. Staff luncheon c. Retirement reception. - Coordinates retreat for council members. - Performs other duties as assigned by principals.
<p>Middle School Advisor (activities/planning non-contract time)</p> <ul style="list-style-type: none"> - Monitors, organizes and carries through all aspects of community service projects, school socials, pride trips and other activities held after school hours. - Coordinates social activities. This includes: a. securing chaperones. b. securing music. c. organizing and completing all decorations. - Performs other duties as assigned by principals.
<p>Radio Manager -</p> <ul style="list-style-type: none"> - Oversees and coordinates the continuous, daily operations of the radio station, ensuring compliance with broadcast standards, and relevant federal and state laws and regulations. - Maintains accurate schedules, records, discrepancy reports, and follow-through communications, and ensures that all on-air broadcast programming complies with FCC rules and regulations. - Plans, designs, establishes, and maintains organizational structures and systems that enable students to effectively accomplish the organization's mission, goals, and objectives. - Assigns, allocates work, and generally oversees student personnel engaged in continuous station operations; training, scheduling, problem resolution, and performance management.

<ul style="list-style-type: none"> - Researches and makes recommendations to management pertaining to acquisition of operating equipment; participates in the development and management of annual operating budgets. - May provide services as an on-air host, as required. - Performs miscellaneous job-related duties as assigned
<p>High School Yearbook (that is also taught as a class)-</p> <ul style="list-style-type: none"> - Supervises all aspects of yearbook production including: layout and design, copy, photography, publicity, sales, and distribution. - Making supplies available to students for after hours and weekend events. Ex - cameras, press passess, transportation
<p>Elementary/Middle/High School Yearbook (during non-contract time)-</p> <ul style="list-style-type: none"> - Supervises all aspects of yearbook production including: layout and design, copy, photography, publicity, sales, and distribution.
<p>High School Drama Director (per production of 120+ minutes) -</p> <ul style="list-style-type: none"> - audition and cast actors; assemble and oversee the production team; provide design directives; lead rehearsals; and manage the production schedule of the project
<p>High School Drama Assistant (per production of 120+minutes)-</p> <ul style="list-style-type: none"> - audition and cast actors; assemble and oversee the production team; provide design directives; lead rehearsals; and manage the production schedule of the project
<p>Special Assignment (assigned by Superintendent) - A district duty or school duty that is a school year long with reporting and documentation requirements that will be completed after contract hours.</p>

*Role description above with an expectation of duties for the **out of contract time** to justify the stipend and the attached evaluation of role upon completion.