



**Lincoln County School District
Extra-Curricular Stipend Schedule**

Revised FY 25

Athletic Director (non-administrative filled) with prep	\$4500
High School Head Coach (per season)	\$3500
High School Assistant Coach (per season)	\$2700
High School Clubs (all school year)	\$800
Radio Broadcaster (per season)	\$800
Academic Olympics	\$1000
High School Extra Curricular/Club- FFA, FBLA, Skills USA and Choir/Band (weekly/monthly meetings and competition attendance required)	\$2000
Middle School Extra Curricular/Club -Robotics (weekly/monthly meetings and competition attendance required)	\$1000
Class Advisor– 9th 10th and 11th Grades	\$800
Senior Class / Graduation Advisor -	\$1600
High School Student Council Advisor (activities/planning non-contract time)	\$1000
Middle School Advisor (activities/planning non-contract time)	\$800
Radio Manager	\$3000
High School Yearbook (that is also taught as a class)	\$ 600
Elementary/Middle/High School Yearbook (during non-contract time)	\$1000
High School Drama Director (per production of 120+ minutes)	\$3200
High School Drama Assistant (per production of 120+minutes)	\$1700
Special Assignment (given by Superintendent)	\$4500

*Role description with an expectation of duties for the out of contract time to justify the stipend and evaluation of role upon completion.



Lincoln County

School District

Extra-Curricular Descriptions

Athletic Director (non-administrative filled) with prep –

- Formulation of game schedules/submits to School Board for approval
- Selection of contest officials
- Arrangements for out-of-town trips
- Preparation of athletic permission slips and eligibility lists
- Preparation of budgets, equipment and supply requisitions
- Works closely with custodians at facilities
- Attends all conference meetings or any other meeting where the program is involved on approval of the site administrator.
- Operates within the policies of LCSD, of the conference and NIAA
- Maintains a master schedule of athletic/activity events, coordinates it with the Administrator and school activities calendar
- Coordinates equipment and supplies, assists coaches with inventories, requisitioning and budgeting procedures
- Coordinates use of facilities for athletic events, other school activities and community events
- Represents the school at District and regional meetings, serves as manager for all tournaments
- Maintains eligibility lists, records for student athletic physicals, records of contests and reports of accidents
- Maintains compliance with background check policy IICAA and IICAA-AR
- Responsible for evaluation of coaches/advisors for athletics/activities
- Performs other duties as assigned by supervisors

High School Head Coach (per season) –

- Works with the building athletic director (AD) to correlate the practice schedules of the ninth, sophomore, junior varsity, and varsity squads
- Informs AD on assistance coaches and volunteers and complies with background check policy IICAA and IICAA-AR
- Supervises dressing rooms and playing area during and following periods of team participation
- Remains with students and supervises when traveling to away games
- Cares for athletes and injured athletes
- Cares for and maintains equipment and annual inventories
- Prepares award lists and collects athletic fees
- Attends all conference meetings or any other meeting where the program is involved
- Operates within the policies of LCSD, of the conference and NIAA

High School Assistant Coach (per season) –

- Complies with background check policy IICAA and IICAA-AR
- Assists in the direction and coordination of interscholastic athletics in their school

- Works in conjunction with the Head Coach in determining athlete participation during practices and games, including playing time at the respective levels
- Positively promotes the athletic program within the schools and community
- Operates within the policies of LCSD, of the conference and the NIAA
- Performs other duties as assigned by the coach

High School Clubs (all school year) –

- Help implement activities planned by clubs after hours. These may include but are not limited to Homecoming, sport activities, socials and athletic events.

Radio Broadcaster (per season) -

- provides coverage and analysis of sporting events for radio, or online media
- provides viewers with play-by-play commentary, and analysis
- Transports and returns radio equipment needed for broadcast

Academic Olympics -Academic Olympics

- Competition for students to participate through a series of "round robin" pairings held weekly for five weeks culminating in the tournament "play-off". Teams accumulate points for correct answers in the following categories: Math, Physical Science, Life Science, Current Events, English/Literature, Economics/Government, Fine Arts, History/Geography.

High School Extra Curricular- FFA, FBLA, Skills USA and Choir/Band (competition attendance required) -

- Hold regular club meeting or practices
- Arrange for transportation, chaperones, hotels, competition and fees for competitions
- Attend competition with students

Middle School Extra Curricular- robotics (competition attendance required) -

- Hold regular club meeting or practices
- Arrange for transportation, chaperones, hotels, competition and fees for competitions
- Attend competition with students

Class Advisor– 9th 10th and 11th Grades -

- Determine role of class officers and conduct election of class officers
- Establish class goals on class unity, spirit, funds, and events
- Encourage students to appreciate and value their classmates, school, and community.
- Encourage activities in support of school and community
- Promote and monitor these goals to keep the class on task
- Hold class meetings to discuss ideas for the good of the class and to plan future meetings and events
- Work with the class to develop a budget for all activities and events
- Help class plan fundraisers
- Help plan and implement Homecoming activities
- Junior class advisor - help plan prom

Senior Class / Graduation Advisor -

- All activities noted in 9,10, 11 grade class advisors

- Mediate project graduation committee meetings, coordinate dates with school administration, and work with class and committee for a successful graduation
- Help plan senior trip, arrange for transportation, chaperones, hotels ect

High School Student Council Advisor (activities/planning non-contract time)

- Monitors, organizes and carries through all aspects of community service projects, school socials and other activities planned by SBO held after school hours
- Coordinates social activities. This includes: a. securing chaperones. b. securing music. c. organizing and completing all decorations
- Sponsors, organizes and carries out student and teacher recognition activities. This could include: a. Cards to students and staff b. Staff luncheon c. Retirement reception
- Coordinates retreat for council members
- Performs other duties as assigned by principals

Middle School Advisor (activities/planning non-contract time)

- Monitors, organizes and carries through all aspects of community service projects, school socials, pride trips and other activities held after school hours
- Coordinates social activities. This includes: a. securing chaperones. b. securing music. c. organizing and completing all decorations
- Performs other duties as assigned by principals

Radio Manager -

- Oversees and coordinates the continuous, daily operations of the radio station, ensuring compliance with broadcast standards, and relevant federal and state laws and regulations
- Maintains accurate schedules, records, discrepancy reports, and follow-through communications, and ensures that all on-air broadcast programming complies with FCC rules and regulations
- Plans, designs, establishes, and maintains organizational structures and systems that enable students to effectively accomplish the organization's mission, goals, and objectives.
- Assigns, allocates work, and generally oversees student personnel engaged in continuous station operations; training, scheduling, problem resolution, and performance management.
- Researches and makes recommendations to management pertaining to acquisition of operating equipment; participates in the development and management of annual operating budgets
- May provide services as an on-air host, as required
- Performs miscellaneous job-related duties as assigned

High School Yearbook (that is also taught as a class)-

- Supervises all aspects of yearbook production including: layout and design, copy, photography, publicity, sales, and distribution.
- Making supplies available to students for after hours and weekend events. Ex - cameras, press passess, transportation

Elementary/Middle/High School Yearbook (during non-contract time)-

- Supervises all aspects of yearbook production including: layout and design, copy, photography, publicity, sales, and distribution.

High School Drama Director (per production of 120+ minutes) -

- Audition and cast actors; assemble and oversee the production team; provide design directives; lead rehearsals; and manage the production schedule of the project

High School Drama Assistant (per production of 120+minutes)-

- Audition and cast actors; assemble and oversee the production team; provide design directives; lead rehearsals; and manage the production schedule of the project

Special Assignment (assigned by Superintendent) -

- A district duty or school duty that is a school year long with reporting and documentation requirements that will be completed after contract hours.

*Role description above with an expectation of duties for the ***out of contract time*** to justify the stipend and the attached evaluation of role upon completion.

